

## **Second Street School Parent Teacher Student Association (SSS PTSA) – General Membership Meeting**

<b><u>Call to order</u></b>	The SSS PTSA General Membership Meeting was called to order at 5:30 p.m. on Thursday, April 30, 2015, at Second Street School.
<b><u>Roll Call</u></b>	A quorum was present. The following is an incomplete list: Cindy Aossey, Sarah Gaddis, Amy Tolliver, Susan Riddell, Susan Coblin, Amanda LeMaster, Jennifer Oberlin, Lindsay Johnson, Brent Sweger, Talisha Perry, Devin Carrigan
<b><u>Minutes /Agenda</u></b>	<p>-Susan Coblin motioned to approve the agenda. Talisha Perry seconded. Motion carried.</p> <p>-Susan Coblin motioned to approve the February General Membership Minutes. Amanda LeMaster seconded. Motion carried.</p>
<b><u>Membership Report</u></b>	-no report
<b><u>Communications Report</u></b>	-no report
<b><u>Programs Report</u></b>	-Book Swap and Spring Literacy Event (Dr. Suess Carnival) went well.
<b><u>Treasurers Report</u></b>	-Report attached
<b><u>Ways and Means</u></b>	<p>- The PTSA and Second Street School is no longer participating in the Market Day food program.</p> <p>-The PTSA is coordinating to have the KONA Ice truck present at field day. Drinks for Staff and Admin are free. 30% of the proceeds will be provided to the PTSA.</p>
<b><u>Special Orders:</u></b>	<p>The following officers were elected to the board by majority vote and will serve a 1 year term. Note – officers are forbidden from serving more than 2 years in the same position.</p> <ul style="list-style-type: none"><li>• President – Cindy Aossey</li><li>• VP – Program – Sarah Gaddis</li><li>• VP – Ways and Means – Amy Toliver</li><li>• VP – Membership – Jen Oberlin</li><li>• VP – Communications – Lindsay Johnson</li><li>• Treasurer – Susan Coblin</li><li>• Secretary – Amanda LeMaster</li><li>• Teacher Rep – Erin Chavez</li></ul>
<b><u>Old Business:</u></b>	-No motion was passed with regard to the CIPL training

**New Business:**

- a. 11 parent candidates were nominated for SBDM. Any parent of a student expected to attend SSS/FMS in 2015-2016 is eligible to vote for up to 2 candidates. The two candidates with the most votes will serve on the SBDMC for 1 year. Volunteers signed up to work shifts at the ballot box.
- b. Teacher Appreciation plans for the week of 5/4 were discussed
- c. It was announced that \$50 had been donated to support the 8<sup>th</sup> grade dance.
- d. A survey was given to ask members about preferred meeting times for general membership meetings.
- e. Plans for a back-to-school swim party to be held either July 27 or July 29 were discussed. Pool rental cost is \$350. Brent Sweger motioned to approve up to \$500 in discretionary funding to be used for the pool party. Devin Carigan seconded the motion. Motion approved.

**2015\_2016 Calendar**

General Membership Meetings tentatively scheduled for Thursday, August 20 at 5:30.

Executive Board Meetings at 6:00: 5/14/15

**Closing**

Amanda LeMaster motioned that we adjourn. Susan Riddell seconded. Motion approved. Meeting adjourned at 6:15

Respectfully submitted,  
Cindy Aosse

## **April 30, General Membership Meeting, 5:30 p.m.**

### **Second Street School Riverview Cafeteria**

#### **Agenda**

1. Opening Business
  - a. Call to Order
  - b. Adoption of Agenda
  - c. Approve Minutes from February 5 meeting
2. Reports
  - a. Membership Report(Blaine Walker)
  - b. Communications Report (Susan Riddell)
  - c. Programs Report (Sarah Gaddis)
  - d. Treasurer Report (Susan Coblin)
  - e. Ways and Means Report (Amy Toliver)
3. Special Orders – Board elections
  - a. Report from chair of nominating committee – Susan Coblin

Nominating Committee report:

  - i. President – Cindy Aossey
  - ii. VP – Program – Sarah Gaddis
  - iii. VP – Ways and Means – Amy Toliver
  - iv. VP – Membership – Jen Oberlin
  - v. VP – Communications – Lindsay Johnson
  - vi. Treasurer – Susan Coblin
  - vii. Secretary – Amanda LeMaster
  - viii. Teacher Rep – Erin Chavez
  - b. Floor nominations
  - c. Elections
4. Old Business
  - a. CIPL
5. New Business
  - a. SBDM elections
    - i. The list of nominees and their bios will be posted at the SSS office by Friday, May 1. Elections will run Monday, May 4 ending on Wednesday, May 6 at 3:30. PTSA volunteers needed to monitor the ballot box on Tuesday, May 5 from 2:45 to 8:30 during Parent Teacher Conferences and on Wednesday, May 6 from 7:00 a.m. to 8:00 a.m. during “Bike to School” events. The office will supervise the box at other times. (Note: the middle school band concert will be May 5 at 6:00. There will also be a meeting for current 6<sup>th</sup> grade parents at 6:30.)
  - b. Teacher appreciation Events – Sarah Gaddis
  - c. End of School events
    - i. 8<sup>th</sup> grade semi-formal scheduled for May 29th
  - d. Next year membership meeting times

- e. Back-to-School pool party
    - i. July 27 OR 29, 7:30-9:30 at the Aquatic Center at Juniper Hills
    - ii. Request funding approval for up to \$500 for pool rental (\$350) and other party expenditures (up to \$150) Note – FRYSC funds may be available to cover at least some of these expenses.
  - f. Committee Sign-ups: Teacher appreciation, Programs, Membership & Fundraising
6. Closing Business
- a. Meeting announcements
    - i. Next SBDM Council meeting will be 5/14/15 at 4:00 in the Riverview Café.
    - ii. Next Executive Board meeting will be 5/14/15 at 6:00
    - iii. Next general membership meeting *tentatively* scheduled for Thursday, August 20 at 5:30. (We will consider meeting time/day feedback and adjust accordingly.)
  - b. Adjournment

***PTSA Goals***

- Involve parents as volunteers
- teacher support and classroom resource
- facilitate community partnerships
- fundraising
- facilitate strong communications between school and parents
- family involvement

Executive Board 2014-2015

- President: Cindy Aossey
- Vice President Membership: Blaine Walker
- Vice President Communications: Susan Riddell
- Vice President Ways & Means: Amy Toliver
- Vice President Programs: Sarah Gaddis
- Treasurer: Susan Coblin
- Secretary: Amanda LeMaster
- School Principal: Greg Lawson

Committee positions

- Teacher Representative: Kristen Oeken

**SSS PTSA Treasurer's Report**  
**April 9 2015**

Our current balance at Farmers Bank is \$1435.86.

Expenses:

We have had a few expenses associated with our spring literacy event.

\$90 for pizza

\$70.96 for popcorn machine rental, cups, utensils, napkins, lemonade, paper products

We collected \$395.96 for concessions, bake sale, and book sales. Our profit was \$236.

Movie Night for Teachers: \$92 paid for popcorn and drinks

Upcoming expenses:

Prizes for spring break read-a-thon

General Liability Insurance \$282.62 due April 10th

Taxes:

I have tried again to file our 990N tax form. I am still being denied access. I have contacted Patty at the state PTA office for more assistance. I have also emailed the IRS tech support and have received a response requesting more information. This has been a painfully slow process.