

**Board Meeting Minutes**

**September 20, 2021**

**5:30pm- 6:30pm (EST)**

**Zoom**

PTA's mission is to make every child’s potential a reality by engaging and empowering families and communities to advocate for all children.

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| Agenda Item | Presenter | Action Taken/Needed/Notes |
| 1. Welcome, Call to Order, and Intros/Roll Call
 | Elizabeth Trebelhorn, PresidentAttendees: Elizabeth Trebelhorn, Cathy Lindsey, Jennifer Walters, Crystal Emberton-Hardy, Janie Cambron, Jill Stoltz, Jay Kirkman, Stephanie Potter, Donna Gay, Sheree Brown, Margaret Tillman, Diana Espinoza, Bart Ligouri, Stormey Prieskop, Katie Murphy | Call to OrderRoll CallQuorum present |
| 1. Meeting Minutes from 7.19.21
 | Elizabeth Trebelhorn, President | Motion to Approve:Diana EsponozaSecond:Jill Stoltz |
| 1. Treasurers Report and Budget Update
 | Jennifer Walters, Treasurer |  |
| 1. Vacancies and Committee Chair Appointments
 | Elizabeth Trebelhorn, President-Elizabeth introduced Stormey Prieskop as new Committee Chair of Advocacy-Current vacancy in Welcoming Families Committee, Elizabeth shared names of those interested |   |
| 1. Equity Assessment
 | Elizabeth Trebelhorn, President-People need to fill out, we need to see data of our school and community needs, survey should be completed as data assessment |  |
| 1. Committee Updates/Workplans
 | **DEI, Margaret Tillman**Workplan: Develop DEI Committee Mission Statement, Objectives, Action StepsThis is a full board responsibility that reflects diversity and inclusivity.**Healthy Schools, Jill Stoltz**Workplan: 3 Goals – Eat, Live, MoveEat – Plan to create document about what is most important; Cookbook; Master Chef’s ChallengeLive – Reusable water bottles; Recycling cans in classrooms; Earth Day eventMove – National Walk/Bike to School day; Yoga videos; Communication needs to be improved about sports opportunities**Cultural Arts, Stephanie Potter**Scholastic Book Fair, Sept. 27-Oct. 1 – possibility of scholarships for students to get booksReflections – Art, Literacy, MusicPermission slips are out to students; Dana Parker will run through art classes; PTSA purchased good sketch paper for this; Stephanie is securing judges; Judges selections due to KY PTSA by Dec. 15; Jennifer will assist with video awards show**Staff Appreciation, Donna Gay**Goal: Focus on staff and administration to support and encourage them.Get parents involved and get them to donate.Get student leaders involved.Staff has been surveyed about things they like: Food and gift cards1st Week in May is Staff Appreciation Week.Checking out possibility for a special parking place for Staff Member of the Week.Working on getting a food truck **Volunteers, Janie Cambron**Volunteer training set for Sept. 23**Student Leaders, Sheree’ Brown**Working with students to move plans forward**Business Development, David Dickerson**Elizabeth reported that SpiritWear Store is open with CLS | Motion to Approve DEI Workplan:Bart LigouriSecond:Margaret TillmanMotion to Approve Healthy Schools Workplan:Diana EspinozaSecond:Bart LigouriMotion to Approve Staff Appreciation Workplan:Diana EspinozaSecond:Jennifer Walters |
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| 1. Upcoming Events
 | Elizabeth Trebelhorn | Volunteer TrainingParent/Teacher ConferencesBook Fair |
| 1. Other Related Updates (SBDM, FIBOE, etc)
 | Student Code of Conduct will be discussed at SBDM meeting | Discipline Policy/Student Handbook |
| 1. Closing, Comments, Questions
 | Elizabeth Trebelhorn, President | Motion to Adjorn:Cathy LindseySecond:Stephanie Potter |