

**Board Meeting Minutes**  
**September 14, 2020**  
**5:30pm- 6:30pm (EST)**  
**Zoom**



PTA's mission is to make every child's potential a reality by engaging and empowering families and communities to advocate for all children.

<b>Agenda Item</b>	<b>Presenter</b>	<b>Action Taken/Needed/Notes</b>
<b>A. Welcome, Call to Order, and Intros/Roll Call</b>	Elizabeth Trebelhorn, President, calls meeting to order. Cathy Lindsey, Secretary, completes roll call. Attendees: Elizabeth Trebelhorn, Robin Winkfield, Jay Kirkman, Natalee Cleveland, Crystal Hardy and Cathy Lindsey A quorum was determined.	
<b>B. Meeting Minutes from 9.2.20 Review and Approval*</b>	Meeting minutes from 9.2.20 were reviewed and approved.	Motion to Approve: Robin Winkfield Second: Crystal Hardy
<b>C. Treasurers Report &amp; Budget</b>	<b>Elizabeth Trebelhorn</b> presented the Treasurer's Report in Eric's absence. No expenses for August and September had yet been submitted. Deposits for membership had been made from PayPal and checks.	
<b>D. Vice President Updates</b>	<b>Robin Winkfield, VP Membership</b> Current membership reported to be 86 members. Robin discussed a membership drive to include a raffle. Robin and Elizabeth will work together to get membership notices in weekly newsletters.	

**Jay Kirkman, VP Ways and Means**

Jay discussed introductory set of reward tiers for sponsors and suggested rewards.

He also discussed writing donor profiles.

**Natalee' Cleveland, VP Communications**

Natalee' reported that Family Resource group is going great.

**Crystal Hardy, VP Programs**

Crystal has been focusing on posting more on social media.

She got us registered for Reflections and recommended that Stephanie Potter chair the Reflections Committee.

**E. Committee Development**

**Elizabeth Trebelhorn, President**, clarified that Committee Chairs have one-year terms with a 3-year limit. Elizabeth presented the following Committee Chair nominations for board approval:

Class Representative Committee: Janie Cambron

Motion to Approve:  
Robin Winkfield  
Second:  
Jay Kirkman

Programs/Reflections Committee: Stephanie Potter

Motion to Approve:  
Cathy Lindsey  
Second:  
Natalee' Cleveland

Financial Review Committee: Jennifer Walters

Motion to Approve:  
Cathy Lindsey  
Second:  
Crystal Hardy

Student Leadership Committee: Sheree Brown

Motion to Approve:  
Jay Kirkman  
Second: Cathy Lindsey

Welcoming Families Committee: Katie Carney

Motion to Approve:  
Crystal Hardy  
Second:  
Jay Kirkman

Advocacy Committee: Diana Espinoza

Motion to Approve:  
Robin Winkfield  
Second:  
Cathy Lindsey

Business Development Committee: Dana Dickerson

Motion to Approve:  
Cathy Lindsey  
Second:  
Robin Winkfield

Staff Appreciation Committee: Elizabeth advised that we will wait until further information is available about possible chairs to make nominations.

**F. Closing, Comments,  
Questions**

**Elizabeth Trebelhorn, President**

Motion to Adjourn:  
Jay Kirkman  
Second:  
Crystal Hardy

Upcoming Dates: 9/10/12- Board Mtg., 11/9- Board Mtg., 11/18- 2<sup>nd</sup> General Membership Mtg. @ 4:45PM, 12/14- Board Mtg.