

**Board Meeting Minutes**

**July 19, 2021**

**5:30pm- 6:30pm (EST)**

**Zoom and In-person**

PTA's mission is to make every child’s potential a reality by engaging and empowering families and communities to advocate for all children.

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| Agenda Item | Presenter | Action Taken/Needed/Notes |
| 1. Welcome, Call to Order, and Intros/Roll Call
 | Elizabeth Trebelhorn, PresidentAttendees: Elizabeth Trebelhorn, Jill Stoltz, Donna Gay, Diana Espinoza, Natalee Cleveland, Janie Cambron, Stephanie Potter, Jennifer Walters, Katie Carney | Call to OrderRoll CallVerify Quorum Present |
| 1. Meeting Minutes from 5.3.21 Review and Approval\*
 | Elizabeth Trebelhorn, President | Motion to Approve Board Meeting Minutes for May:Katie CarneySecond:Stephanie PotterMotion to Approve Board Meeting Minutes for April:Jennifer WaltersSecond:Katie Carney |
| 1. Treasurer’s Report
 | Elizabeth Trebelhorn, President – Financial review completed. $1,999.28 current balance |  |
| 1. Standing Rule Proposals
2. Committee Chair Appointments
3. Workplans
 | 1. Add student leader to board
2. Change board meeting schedule
3. Executive committee quorum change
4. Change in standing committees – Class Rep to Volunteer, Reflections to Cultural Arts, Add Diversity and Inclusion, Healthy Schools, and Parent Cafe

Advocacy – Diana EspinozaBusiness Development – David DickersonVolunteer – Janie CambronHealthy Schools – Jill StoltzParent Café – TBDCultural Arts – Stephanie PotterStaff Appreciation – Donna Gay Staff Rep – Katie MurphyStudent Leader – TBDStudent Leadership – Sheree BrownWelcoming Families – Katie CarneyEvery committee to do workplan and submit to the board, with goals and objectives. Should focus on making students into leaders.  | Motion to Approve:Natalee ClevelandSecond:Jennifer WaltersMotion to Approve:Katie CarneySecond:Natalee Cleveland |
| 1. Just Say Yes
 | Kindness campaign aspect – Possibly provide workbooks for students relating to students who are different than themselves. Would need parent support from Parent Café. |  |
| 1. Meeting Calendar
 | One general and one board meeting every quarter | Motion to Approve:Katie CarneySecond:Jill Stoltz |
| 1. Budget
 | Carry-over amount - $1,999.28Estimated Income - $6,559.28Estimated Expenses - $6,559.28 | Motion to Approve Budget:Jennifer WaltersSecond:Cathy Lindsey |
| 1. Closing, Comments, Questions
2. Adjourn
 | Membership Drive – Everyone can help out!National Night Out coming August 3 at Farmers Market  | Motion to Approve:Diana EspinozaSecond:Jay KirkmanMotion to Adjourn:Cathy LindseySecond:Katie Carney |