

Board Meeting Minutes
November 9, 2020
5:30pm- 6:30pm (EST)
Zoom



PTA's mission is to make every child's potential a reality by engaging and empowering families and communities to advocate for all children.

Agenda Item	Presenter	Action Taken/Needed/Notes
A. Welcome, Call to Order, and Intros/Roll Call	Elizabeth Trebelhorn, President, calls meeting to order. Cathy Lindsey, Secretary, completes roll call. Attendees: Elizabeth Trebelhorn, Jennifer Walters, Robin Winkfield, Jay Kirkman, Natalee Cleveland, Crystal Hardy, Cathy Lindsey, Janie Cambron, Stephanie Potter, Shereé Brown, Donna Gay, Sam Sams and Sara Taylor Brittney Howell was also in attendance. A quorum was determined.	Call to Order Roll Call Quorum Present
B. Meeting Minutes from 10.12.20 Review and Approval*	Elizabeth Trebelhorn, President tabled review and approval of Meeting Minutes from 10.12.20 until next meeting. Minutes were unavailable this evening.	Motion to Approve: Tabled
C. Treasurers Report & Budget	Jennifer Walters, Treasurer – reported a balance of \$4,380.69.	
D. Standing Rules	Elizabeth Trebelhorn drafted some standing rules for teacher reps. The group discussed if this position should elected or selected by executive board or the	*Need to approve language for Teacher/Staff Representative - Tabled

staff. The school administration will help promote this position.

E. Vice President and Committee Updates/Workplans/Approvals

Robin Winkfield, VP Membership – condensed Membership Forms, discussed a Welcome Letter and a Get To Know You form

*Approve Advocacy Priorities

Jay Kirkman, VP Ways and Means – discussed outreach for businesses, should have structure soon

Natalee' Cleveland, VP Communications – announced Implicit Buyers Training open to everyone on Nov. 18 at 6 p.m.

Crystal Hardy, VP Programs – Reflections entries will be accepted until Nov. 20
Stephanie Potter, Reflections – is working on judges

Donna Gay, Staff Appreciation – not sure what we can do yet, Elizabeth has plans to meet with Ms. Sams and Ms. Taylor; Teachers need a morale-booster; PTSA will use our bulletin board to celebrate teacher birthdays

Janie Cambron, Class Reps – reinforced the notion to be patient, caring and kind to our teachers.

F. Principal Report

Sam Sams, SSS Principal, reported that report cards went out, in-person school is going well and they are following COVID guidelines.

G. Upcoming Events

Elizabeth Trebelhorn

**H. Other Related Updates
(SBDM, FIBOE, etc)**

Elizabeth Trebelhorn discussed establishing the Advocacy Committee – in the short term to help with COVID reporting requirements

In the long term, the board should identify all school committees and try to have a parent rep on all of them.

Motion to Approve:
Jay Kirkman
Second:
Janie Cambron

I. Closing, Comments, Questions

Elizabeth Trebelhorn, President

Motion to Approve:
Cathy Lindsey
Second:
Jay Kirkman

Upcoming Dates:

11/17- SBDM

11/18- 2nd General Membership Meeting @ 4:45PM

12/5- Advocacy Training

12/14- Board Meeting