

**Board Meeting Minutes**  
**October 12, 2020**  
**5:30pm- 6:30pm (EST)**  
**Zoom**



PTA's mission is to make every child's potential a reality by engaging and empowering families and communities to advocate for all children.

<b>Agenda Item</b>	<b>Presenter</b>	<b>Action Taken/Needed/Notes</b>
<b>A. Welcome, Call to Order, and Intros/Roll Call</b>	Elizabeth Trebelhorn, President, calls meeting to order. Cathy Lindsey, Secretary, completes roll call. Attendees: Elizabeth Trebelhorn, Jennifer Walters, Jay Kirkman, Natalee Cleveland, Crystal Hardy, Cathy Lindsey, Janie Cambron, Stephanie Potter, Shereé Brown, Katie Carney, Diana Espinoza, David Dickerson, Donna Gay and Sara Taylor A quorum was determined.	Call to Order Roll Call Quorum Present
<b>B. Meeting Minutes from 9.14.20 Review and Approval*</b>	Elizabeth Trebelhorn, President	Motion to Approve: Crystal Hardy Second: Diana Espinoza
<b>C. Treasurers Report &amp; Budget</b>	Elizabeth Trebelhorn, President, announced that Jennifer Walters is the new PTSA treasurer. The club has paid state and national dues and has collected more membership dues. The current balance is \$4,392.01. There are still Kroger deposits to be made.	

<b>D.</b>	<b>Standing Rules</b>	Elizabeth Trebelhorn, President, discussed the need for standing rules for each role on the board. The goal is to make clear expectations and position descriptions.	Teacher/Staff Representative
<b>E.</b>	<b>Vice President Updates</b>	Crystal Hardy, VP Programs, is working on finding a timeline for Reflections  Natalee' Cleveland, VP Communications, discussed a Coats, Hats, Scarves and Gloves Drive and partnering with other community groups.	
<b>F.</b>	<b>Committee Chair Updates</b>	Elizabeth Trebelhorn, President  Donna Gay, Staff Appreciation – would like to recognize teachers on their birthdays.	
<b>G.</b>	<b>Principal Report</b>	Sara Taylor, SSS Assistant Principal	
<b>H.</b>	<b>Upcoming Events</b>	Elizabeth Trebelhorn, President Jennifer Walters led a discussion about the procedures for the upcoming Pumpkin Decorating Contest	
<b>I.</b>	<b>Other Related Updates (SBDM, FIBOE, etc)</b>	Natalee' Cleveland, VP Communications, is our candidate for SBDM.	
<b>J.</b>	<b>Closing, Comments, Questions</b>	Elizabeth Trebelhorn, President	Motion to Adjourn: Cathy Lindsey Second: Diana Espinoza

Upcoming Dates: 11/9- Board Meeting; 11/18- 2<sup>nd</sup> General Membership Meeting @ 4:45PM; 12/14- Board Meeting