

**Second Street School Parent Teacher Student Association (SSS PTSA) – Executive Board Meeting
December 11, 2014 6:00 p.m.**

- Call to order** The SSS PTSA Executive Board Meeting was called to order at 6:00 p.m. on Thursday, December 11, 2014, at President Cindy Aossey's home.
- Roll Call** Cindy Aossey -President, Blaine Walker-VP Membership, Susan Riddell-VP Communications, Susan Coblin-Treasurer, Amanda LeMaster-Secretary.
- Minutes /Agenda** -Amanda LeMaster motioned to revise the agenda, Susan Coblin 2nd the motion. 12/11/14 revised agenda approved, and is attached.
-Susan Riddell motioned to approve minutes from 10/2/14 executive meeting, Blaine Walker 2nd the motion. Minutes were approved.
- Treasurer Report** -Deposited \$300 from Family Dinner Night at Casa Fiesta on 12/5/2014
-Deposited \$30.04 Market Day check
-Current PTSA balance is \$1,173.25
-To deposit-\$114.10 for Market day and \$4 cash for a new membership
-Need to file 990 Tax return-1st need IRS approvals to be an official 501c3
- Communications Report** -Coordinating with SSS secretary about posting event calendar on SSS website
- Programs Report** -Teachers Brunch scheduled for 12/18/14-Volunteers needed
-Fall Read-a-Thon winners were recognized in November and presented Poor Richards gift cards for their efforts. \$185 total in gift cards
- Ways & Means Report** -June Baker has volunteered to be the committee chair for Market Day Events
- Presidents Report** -Reflections recognized 13 artists from grades K-8, of which 8 will move on to districts
- Membership Report** -As of 12/11/14, 8 new members have joined the PTSA
-Current membership balance is \$219.60
-Report is attached

Committee Business

- Amanda LeMaster motioned to invite PTSA student members to a January, 2015 students only meeting to discuss implementation of a middle school design incentive program. Susan Coblin 2nd the motion. Motion approved (Date to be determined.)
- Susan Riddell motioned to invite a parent representative from the School Base Decision Making Council (SBDM) to our 1/15/2015 executive meeting to prepare for a short presentation about the role of SBDM at the next General Members Meeting on 2/5/15. Amanda LeMaster 2nd the motion. Motion approved
- Susan Riddell will get more information about bringing members of the Prichard Committee to visit SSS middle school students
- Need to create SSS PTSA Standing Rules, i.e. Standard Operations of Procedures (SOP) for each position on the executive board
- Discussed Book Purchasing Project for SSS Library for the upcoming 2015 Fall literacy/reading events
- Cindy Aossey has created a SSS PTSA website (SSSPTSA@weebly.com) that will be linked with SSS website, and will be operational in 2015.

2014-2015 Calendar

General Membership Meetings at 5:30: 2/5/15, 4/30/15

Closing

Blaine Walker motioned to close the meeting, Susan Coblin 2nd the motion. Meeting adjourned at 7:00

Announcements

Next Executive Board meeting is scheduled for 1/15/2015 at Susan Coblin's

- **Student PTSA involvement Meeting**
- **SBDM roles and responsibilities**
- **SSS PTSA Standing Rules**
- **Book Purchasing Project**
- **Electing VP of Ways & Means**
- **General Members Meeting Agenda**
- **Nominating Committee for next year**
- **SSS PTSA Website Recommendations**



Amanda LeMaster
SSS PTSA Secretary

December 11, 2014

710 Shelby St.

Begin at 6:00

1. Opening Business
 - a. Call to Order
 - b. Adoption of Agenda
 - c. Approval of Minutes from October meeting
2. Reports
 - a. Treasury Report
 - b. Communication Report
 - c. Programs Report
 - d. Ways & Means Report
 - e. Secretary Report
 - f. Presidents Report
 - g. Membership Report
3. Old Business
 - a. Middle School involvement
 - b. Standing Rules
 - c. Market Day
4. New Business
 - a. Book Purchasing project
 - b. PTSA website: sssptsa.weebly.com
5. Closing Business
 - a. Announcements
 - b. Upcoming Meetings for General & Executive meetings

SSS PTSA Executive Meeting

12/11/2014 Membership Report

Old Business:

Focus: Recruitment of Parents, Teachers, and Students.

2014 - 2015 Membership Theme: Your Choice for Your Voice – Please Come Join Us!

Paid Membership Information:

Total Number of Paid SSS PTSA Members Presented to KY PTSA on 12/11/14: 61

Membership Representation includes Teachers:

Number of Adult Female Members	26
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Number of Adult Male Members	23
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Number of Faculty Members	8
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Number of Student Members	4
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Membership Collection Totals

Total 2014 – 2015 Membership Dollars:	\$219.60
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