

## **Second Street School PTSA – Executive Board Meeting**

**October 2, 2014 6:00 p.m.**

- Call to order** The 2<sup>nd</sup> St School PTSA Executive Board Meeting was called to order at 6:45 p.m. on Thursday, October 2, 2014, at President Cindy Aossey's home.
- Roll Call** Cindy Aossey – President, Susan Riddell-VP Communications, Amanda Howard-VP Means & Ways, Sarah Gaddis-VP Programs, Amanda LeMaster-Secretary.
- Minutes /Agenda** Cindy Aossey motioned to approve minutes from 9/4/14 executive meeting. Susan Riddell 2<sup>nd</sup> the motion. Minutes were approved. Susan Coblin motioned to adopt the agenda and Sarah Gaddis 2<sup>nd</sup> the motion. Agenda approved and is attached.
- Treasurer Report**
- Deposited \$300 from Family Dinner Night at Pizza Inn
  - Deposit Market day check in amount of \$58.66
  - Current PTSA balance is \$1,003.71
  - Need to request authorization for payment reimbursement forms
- Membership Report** -As of 9/20/14 6 new members have joined the PTSA
- Communications R**
- Concerns with WHY communication is failing???
  - Need to correspond with Superintendent, Principle, and Staff to (HELP PROMOTE)
  - Need teacher's representative's involvement at PTSA meetings
- Programs Report**
- Literacy night had 18 volunteers and over 700 donated books
  - Report is attached
- Ways & Means Report**
- Moving forward with Capital Crafts and Holiday Market on 11/15/14
  - Have 8 out of 38 vendors
  - Next scheduled Family Dinner night is 12/4/14-Contatc Casa Fiesta
  - Report is attached
- Committee Business**
- Reflections deadline is 11/7/14 (6 categories) PK-8
  - Theme is: "The world would be a better place if.."
  - Move forward with Lowes grant-Amanda L-gather info from several emails to draft grant submission
- 2014-2015 Calendar** General Membership Meetings @ 5:30: 11/6/14, 2/5/14, 4/30/14

Closing

Amanda Lemaster motioned to close the meeting, Amanda Howard 2<sup>nd</sup> the motion. Meeting adjourned at 8:25

Announcements

Next General Board meeting is scheduled for 11/6/14 at SSS Cafeteria

- Recognize Top readers
- Discuss Title 1 & Infinite Campus
- Discuss Craft Show
- Discuss Holiday Breakfast for teachers & staff



Amanda LeMaster  
SSS PTSA Secretary

October 2, 2014

Cindy's House

Begin at 6:00

1. Opening Business
  - a. Call to Order
  - b. Adoption of Agenda
  - c. Approval of Minutes from September meeting
2. Reports
  - a. Treasury Report
  - b. Communication Report
  - c. Programs Report
  - d. Ways & Means Report
  - e. Secretary Report
3. Old Business
  - a. Middle School involvement
  - b. Craft Show
  - c. Reflections
  - d. Standing Rules
4. New Business
5. Closing Business
  - a. Announcements
  - b. Upcoming Meetings

Ways and Means Report October 2, 2014  
Second Street School PTSA

1. Market Day Update
  - a. September Cut
  - b. Current October Cut
  - c. Ideas to Increase Sales
2. Craft Show Update
  - a. Name? URGENT
  - b. Vendors Booked
    - i. Shewana Chambers
    - ii. Paula Collins
    - iii. Stella & Dot
    - iv. Possibly Megan Murray's Dad
    - v. Possibly Jamberry
    - vi. Others (check for mail at school before meeting)
    - vii. Other vendors we've heard from that haven't finished the application?
  - c. Next Steps
3. Next Meal Out
  - a. Place?
  - b. Date?

Respectfully submitted,

Amanda Howard

**VP of Programs Report**  
**SSS PTSA General Membership Meeting**  
10/02/2014

VP of Programs involvement since last general membership meeting:

- Coordinated volunteer activities and donations for Literacy Week:
  - Collected and distributed books through school-wide Book Swap
  - Hosted Family Literacy Night
  - Fall Break Read-a-Thon is in progress

Proposed programs for the remainder of the semester:

- Read-a-Thon scoring and awards
- Teacher Holiday Breakfast/Luncheon
- Informational program for families regarding IEP or 504 Educational Plans?

Respectfully submitted,



Sarah Jon Gaddis

SSS PTSA VP of Programs