

Second Street School PTSA – Executive Board Meeting

July 10, 2014 6:30 p.m.

Call to order

The 2nd St School PTSA Executive Board Meeting was called to order at 6:30 p.m. on Thursday, July 10, 2014, at President Cindy Aossey' home, by secretary, Amanda LeMaster.

Roll Call

Cindy Aossey – President, Susan Riddell-VP Communications, Amanda Howard-VP Means & Ways, Sarah Gaddis-VP Programs, Susan Coblin-Treasurer, Amanda LeMaster-Secretary, Greg Lawson-SSS Principal.

Minutes /Agenda

Sarah Gaddis motioned to approve minutes from 6/25/14 executive meeting. Amanda Howard 2nd the motion. Minutes were approved. Sarah Gaddis motioned to adopt the agenda and Amanda Howard 2nd the motion. Agenda approved and is attached.

Programs Report

- 1st round of playground cleanup is complete. 2nd day of playground revival is scheduled for Saturday 8/2/14 from 9-12.
- Susan Riddell will send out announcement for 8/2/14 cleanup day.
- Discussed family literacy night, possibly 9/18 or 9/25. We discussed 2 different age groups, K-5, and 6-8. We could also incorporate a book exchange during this event. The Board will discuss in more detail at the next meeting.

Treasurer Report

- Need to prioritize what the PTSA owes on a yearly basis. We will roughly need \$350 to run the committee for things such as insurance bill, contingency fund, pool party/events, office supplies etc.
- need to be applying for mini grants to help get resources for teachers and students.

Ways & Means

- Kroger provided a \$50 gift card-PTSA will use these funds to purchase supplies for free drink stand at back to school pool party. The card has been provided to Sarah Gaddis. Amanda Howard will get with Cubs Club to ask for help making thank you posters for Kroger Sponsorship.
- Kona Ice has agreed and has offered 30% of sales over \$300.
- Amanda Howard will look into recommendations of using the grand theatre for kindergarten, and 8th grade graduations.
- Ways & Means report is attached.

Committee Business

PTSA "Back to School Pool Party" on Monday 7/28/14 from 6-10

*Expect to spend roughly \$300 for this event.

-Need to tie membership sign up with raffle drawing.

-Need to provide receipts at membership table

-Susan Riddell will make announcement that all children must be accompanied by an adult.

-FOOD: \$2 slices Pizza, \$1 candy (skittles, candy bar) free lemonade. Start out with \$80 in pizza and buy more as needed. Amanda Howard will call and order pizza through Pizza Hut.

-Amanda Howard will contact Captain D's to donate plates, Casa Fiesta to donate napkins and McDonalds to donate kid's cups.

-Cindy Aossey and Susan Coblin will make grocery trip. Paper products, if not donated, candy, trash bags, drink supplies.

-Need posters for, DJ Double, Parks and Recreation, Membership Drive, Kroger, Concessions, drink table, and WELCOME sign at front entrance.

-Amanda Howard will bring (2) 6 ft tables, Amanda LeMaster will bring a DJ table.

-Need to create an agenda for the party so the committee knows what to expect. Should provide list of things we would like the DJ to announce throughout the party. (What time will 1st raffle be drawn, help promote membership, fun activities by grades, etc)

- VOLUNTEERS- will need 2 volunteers at membership table at all times, need 3 in concessions at all times, 1 person monitoring drink stations.

2014-2015 Calendar

General Membership Meetings @ 5:30: 8/14/14, 11/6/14, 2/5/14, 4/30/14

Closing

Amanda LeMaster motioned to close the meeting, Cindy Aossey 2nd the motion. Meeting adjourned at 8:00

Announcements

Next Executive Board meeting is scheduled for 8/7/14 at SSS Cafeteria.

This meeting we will plan for:

- **Prioritizing 2014-2015 PTSA Budget**
- **Prioritizing Fall fundraiser idea**
- **Literacy Night**

Amanda LeMaster
SSS PTSA Secretary

PTSA Executive Board meeting

Thursday, July 10, 2014

Home of Cindy Aossey

6:00 Dinner

6:30 Meeting

Board members: Cindy Aossey - President, Blaine Walker - VP membership, Susan Riddell - VP Communications, Sarah Gaddis - VP Programs, Amanda Howard - VP Ways & Means, Susan Coblin - Treasurer, Amanda LeMaster - Secretary, Greg Lawson – Principal (will begin July 1), Stephanie Oerther – District president

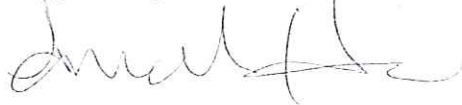
Agenda

1. Opening Business
 - a. Call to Order
 - b. Adoption of Agenda
 - c. Approval of Minutes from June meeting
2. Reports
 - a. Program Report
 - b. Treasury Report
 - c. Secretary Report
 - d. Membership Report
 - e. Communication Report
 - f. Ways & Means Report
3. Old Business
 - a. Pool Party
 - b. Budget
 - c. Calendar
4. New Business
 - a. Principal Requests
 - b. Fall events
5. Closing Business
 - a. Announcements
 - b. Next board meeting 8/7
 - c. Next general membership meeting 8/14

Ways and Means Report July 10, 2014
Second Street School PTSA

1. After the last meeting, we contacted Kroger to ask for a donation of certain items to allow for a free drink stand for our families at the pool party. Kroger responded with a \$50 gift card, which will be given to Sarah Gaddis for use at tonight's meeting. I will make posters for the party that note Kroger's sponsorship.
2. We had discussed using both Kona Ice and The Cupcake Lady for fundraising at the pool party. Kona Ice has agreed and has offered us 30% if they take in more than \$300. Given the likely size of our crowd, this could be a large fundraiser for us. The Cupcake Lady responded that she would not be able to accommodate us. (Sept 4)
3. We are still in the process of setting up the Casa Fiesta fundraiser for September.

Respectfully submitted,



Amanda Howard